



# Queensland University of Technology

## WOMEN IN RESEARCH GRANT SCHEME GUIDELINES

QUT's Women In Leadership Committee supports women's career progression by providing development opportunities; ensuring the structures and processes affecting women are fair; and encouraging equal access by women to career opportunities and resources across the University. The Women In Leadership Committee comprises members from the Equity and Human Resources departments as well as academic and professional staff alumni from the Committee's various programs.

The Women In Research program is an initiative of the Women in Leadership Committee and consists of a mix of activities to support women at different stages of their research career.

### **Aims:**

The broad aim of the Women in Research Grant Scheme is to assist academic women in the early part of their research career to enhance their research expertise and track records through completion of their PhD, publishing articles, or progressing research projects. It is anticipated that most applicants would be at levels A or B.

The scheme is particularly aimed at women who have experienced career interruptions or barriers which have impacted on their ability to access research opportunities.

### **Scheme Outline:**

As part of the Women In Research Grant Scheme, four or more grants will be available to academic women. The maximum amount of funding to be provided per grant by the Women in Leadership Committee is \$5,000.

The Women In Research Grant is dependent on an equal contribution from the applicant's Faculty either cash or in-kind. Applicants can apply for less than \$5,000 and the Scheme will fund to the level of one dollar for every dollar committed by the applicant's Faculty.

### **Eligibility Criteria:**

Applicants must:

- be a female academic staff member, with an ongoing appointment, or an employment contract expiring later than (date tbc)
- reside in Australia.

### **Allowable Budget Items:**

- Personnel (research assistance, relief from other duties eg. teaching and large unit/course coordination).
- Travel (field trips, visits to archival sources etc)
- Professional mentoring or collaboration
- Other

### **Duration:**

A grant would normally be used within 12 – 18 months.

### **Application & Selection Process:**

The Women In Research Grant Scheme is an application-based scheme. Applicants are required to submit an application in no more than three pages addressing the following criteria:

1. Details about the eligibility criteria (see above)
2. Statement of proposed research including aims, objectives, expected outcomes and timeline
3. Detailed budget justification
4. \*Statement detailing the extent to which you have experienced career interruptions or barriers which have impacted on your ability to access research (eg. child bearing/rearing, illness, financial hardship, lack of development or mentoring opportunities, or lack of access to grants).

*\* Applicants may choose to submit criteria 4 separately to the Women in Research Sub-Committee in circumstances where personal information is being disclosed. All personal information contained in the applications will be treated confidentially.*

Consultation with the Head of School / Supervisor is expected as appropriate and applications must be accompanied by a statement of support from the Faculty Assistant Dean (Research) which includes:

- Comments regarding the significance of the proposed research (as described in selection criterion 2)
- Details of matching funds or in-kind support

**Closing Date:** Date tbc

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